

**MINUTES OF THE ALEXANDRA PALACE AND PARK BOARD  
TUESDAY, 6 NOVEMBER 2012**

Councillors Cooke (Chair), Stewart (Vice-Chair), Demirci, Hare, Peacock, Scott, Williams, Paley, Willmott and Marr

Non-Voting Representatives: C Marr, V Paley and N Willmott

Also present:

Duncan Wilson – Chief Executive, Alexandra Palace  
Nigel Watts – Director of Finance & Resources, Alexandra Palace  
Mark Evison – Parks Manager, Alexandra Palace

Julie Parker – Director of Resources & Chief Finance Officer, LBH  
Raymond Prince – Assistant Head of Litigation & Corporate, LBH  
Clifford Hart – Democratic Services Manager, LBH  
Felicity Parker – Clerk, LBH

Robert Oakley – LLP Partner, Bates Wells and Braithwaite

**MINUTE  
NO.**

**SUBJECT/DECISION**

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| <p><b>APBO244.</b></p> | <p><b>APOLOGIES FOR ABSENCE</b></p> <p>In the absence of the Chair, Councillor Stewart (Vice-Chair) opened the meeting.</p> <p style="text-align: center;"><u>Councillor Stewart in the Chair</u></p> <p>Apologies for absence were received from Denis Heathcote.</p> <p>Apologies for lateness were received from Councillor Cooke, Councillor Scott and Val Paley.</p> |
| <p><b>APBO245.</b></p> | <p><b>URGENT BUSINESS</b></p> <p>There was no urgent business to discuss.</p>   |
| <p><b>APBO246.</b></p> | <p><b>DECLARATIONS OF INTERESTS</b></p> <p>There were no declarations of interest.</p>  |
| <p><b>APBO247.</b></p> | <p><b>QUESTIONS, DEPUTATIONS OR PETITIONS</b></p> <p>None.</p>  |
| <p><b>APBO248.</b></p> | <p><b>MINUTES</b></p> <p><b>RESOLVED</b></p> <p>i) <b>That the unrestricted minutes of the Alexandra Palace and Park</b></p>  |

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|                        | <p>Board held on 24 July 2012 be approved as a correct record.</p> <p>ii) That the minutes of the Alexandra Park and Palace Advisory Committee held on 17 July 2012 be noted.</p> <p>iii) That the minutes of the informal joint Alexandra Palace and Park Consultative Committee and Alexandra Park and Palace Advisory Committee held on 17 July 2012 be noted.</p> <p>iv) That, following agreement by the Chair of the Alexandra Palace and Park Board and Committee Members, draft minutes of the APPB would be presented at future meetings of the informal joint Alexandra Palace and Park Consultative Committee and Alexandra Park and Palace Advisory Committee, as discussed at the 17 July 2012 SAC/CC meeting.</p>  |
| <p><b>APBO249.</b></p> | <p><b>REPORT OF THE CHIEF EXECUTIVE</b></p> <p>Duncan Wilson – Chief Executive – introduced the report as set out.</p> <p>NOTED</p> <p><u>Events</u></p> <ul style="list-style-type: none"><li>• There had been a number of different events over the summer months, and a full programme planned for the forthcoming months.</li><li>• It had been a stretch for the Palace to facilitate these events but it had been worthwhile, given the popularity of such events and the publicity for the Palace.</li><li>• The strategy was to cover as many events as possible, and the Palace was cautiously optimistic that the current volume of events could be managed. However, a couple of previous events had been lost from the programme – the International Make-up show organisers had decided that the venue was too inaccessible, as it had snowed at the last event and there had been issues with the Council with regards to gritting the roads.</li></ul> <p><i>Clerks note – Councillor Cooke arrived at this point in the proceedings.</i></p> <p style="text-align: center;"><u>Councillor Cooke in the Chair</u></p> <p><u>Red Bull</u></p> <ul style="list-style-type: none"><li>• At the SAC/CC meeting on 16 October 2012, there had been no approach by Red Bull to hold another event in the Park. However, following the meeting, Red Bull had made an approach to the Palace to hold a ‘soap-box derby’. Further information had been requested, and Duncan Wilson would consult with the SAC and CC Members via their respective Chairs when this information was available.</li></ul> <p><u>Governance</u></p> <ul style="list-style-type: none"><li>• Following previous discussions on the inclusion of ‘expert advisors’ to the Board, the paper proposed that a small sub-group of the Board be appointed to short-list candidates to recommend to the Board.</li><li>• The list of potential candidates would be available in January.</li></ul> |

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|                        | <p>The Chair asked for nominations / volunteers for the sub-group, as follows: Councillor Cooke (Chair), Councillor Stewart, Councillor Scott and Colin Marr (in a non-voting capacity).</p> <p>The Chair MOVED and it was</p> <p><b>RESOLVED</b></p> <p>i) <b>That the report be noted; and</b></p> <p>ii) <b>That a sub group be formed to consider candidates before recommending candidates to the main Board. The sub committee membership shall be Councillor Cooke, Councillor Stewart, Councillor Scott and Colin Marr (in a non-voting capacity).</b></p>  |
| <p><b>APBO250.</b></p> | <p><b>REPORT OF THE FINANCE AND RESOURCES DIRECTOR</b></p> <p>Nigel Watts – Director of Finance and Resources, Alexandra Palace – introduced the report as set out.</p> <p><b>NOTED</b></p> <ul style="list-style-type: none"><li>• The accounts to date showed an overspend of £25k – this was due to a ‘deep clean’ before Holland Heineken House and the cost of re-seeding the grass following the Red Bull event. The cleaning cost would be recovered from the Trading Company by way of a Gift Aid repayment, and Red Bull had covered the cost of reinstatement.</li><li>• Regeneration spend was £8k below budget, but this was due to timing as opposed to actual spends – it was not anticipated that there would be an underspend on the regeneration project.</li><li>• Although there was an overspend on the security budget, the security contract was included as part of the larger contract with Europa. Once each element of the contract was taken into account, it was likely that at year end the position would balance out.</li></ul> <p>The Chair MOVED and it was</p> <p><b>RESOLVED</b></p> <p>i) <b>That the financial results for the 5 months ended 31 August 2012 be noted; and</b></p> <p>ii) <b>That the update from the APTL Finance Resources &amp; Audit Committee be noted.</b></p> |
| <p><b>APBO251.</b></p> | <p><b>REPORT OF THE PARK MANAGER</b></p> <p>Mark Evison – Park Manager, Alexandra Palace – introduced the report as set out.</p>  |

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**NOTED**

- The Park had been successful in a number of awards – Green Flag award, Green Heritage award, and a silver-gilt award in the large park category of the London in Bloom competition.
- Funding from Red Bull had been used for repairs and maintenance of the street lighting on the South Front, replacement of street lighting in The Grove (due to be completed before Christmas) and tree works to improve the views of London from the terrace (also due to be completed before Christmas).
- The trial period for the overnight gates closure was due to commence in the new year – once a new gate had been manufactured and installed.
- £220k section 106 funding had been provided to improve the access around the Campsbourne Estate and New River Village. Further details would be available once a project manager had been appointed.
- The works at the Cricket Club would commence on 12 November 2012.

Local Nature Reserves

- Council officers were now ready to declare a number of sites as Local Nature Reserves. The LNR declaration would not bring new restrictions to the Park beyond those that already exist. There would be no effect in terms of impact on events in the Park.

The Chair MOVED and it was

**RESOLVED**

- That the contents of the report be noted; and**
- That the advice of the Statutory Advisory, and Joint Informal Advisory & Consultative Committees be noted and the proposal for the Officers to conclude the Local Nature Reserve Declaration be approved.**

**APBO252. REGENERATION REPORT**

Duncan Wilson – Chief Executive, Alexandra Palace – introduced the report as set out.

**NOTED**

- The report summarised the outcome of the public consultation.
- The Heritage Lottery Fund bid would be submitted on 30 November, and a decision was expected in April 2013.
- The masterplan for the theatre, BBC Studios and East Court had been completed to RIBA stage B, which was required for the HLF bid, and further work by Farrells in 2013 would provide an idea of the level of investment required elsewhere in the Palace.
- The HLF bid was for a total of £16.8m – around 70% of the total cost, the remainder of which would be raised via match-funding.
- Potential designs for a hotel were shown, and it anticipated that these would be more likely to attract investors if the HLF bid was successful.

BBC Studios

- The funding would enable the restoration of the theatre, the East Court

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entrance and BBC Studios A & B.

- The scheme allowed for the unblocking of all external archways and the provision of a studio exhibition using technical models. The BBC had offered use of their archives.
- It was still to be decided whether an entrance fee would be charged to access the studios. The use of the BBC archives was only for non-profit projects, however Duncan Wilson would investigate whether this included or excluded any contributions asked for to cover the running costs of the studios.

Theatre

- A key point of the theatre refurbishment was to retain the character of the existing theatre, and also to allow for the space to be used flexibly. The space was not commercially viable just as a theatre.
- The theatre floor would be flattened, to allow for the space to be used for conferences, banquets and other receptions. There would be no fixed seating, to allow for these different set ups. The possibility of an adaptable floor had been explored but the cost was too high to consider this option. Adaptations could always be made in the future, and the Roundhouse in Camden was a good example of where this has happened.
- The balcony would be structurally repaired, and would have fixed seating.
- There had been approaches made by Complicite, the Royal Shakespeare Company and Cirque du Soleil with regards to using the theatre space.
- The English National Opera had also expressed an interest in running a project in the Great Hall.
- In response to whether there would be any governance issues in running the space, Duncan Wilson explained that it was likely to be run by the Trading Company as usual for events elsewhere in the Palace but in the event that a longer licensee for a particular operator or promotor was requested, Charity Commission approval might be required.

East Court

- Due to its size, the East Court was an expensive area to redevelop.
- The East Court would be used to tell the story of Alexandra Palace through pictures and models. This would be the starting point for a visit and lead to the refurbished studios and provide views (through glazing) into the theatre entrance.
- The appearance of the SE wing façade facing the park would be improved by removing the unsightly blocking put there by the BBC.

*Clerk's note – Councillor Scott and Val Paley arrived during the presentation.*

The Chair commented that the proposals put forward had moved on significantly since the last Board meeting

The Chair MOVED and it was

**RESOLVED**

- i) That the contents of the report be noted;**
- ii) That the proposal for a Major Grant bid to the Heritage Lottery Fund be approved; and**

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|                        | <p>iii) That the Chief Executive be authorised to sign the relevant documentation subject to the Chairman’s approval on behalf of the Board.</p>   |
| <p><b>APBO253.</b></p> | <p><b>ANY OTHER UNRESTRICTED BUSINESS THE CHAIR CONSIDERS TO BE URGENT</b><br/>There was no such business.</p>   |
| <p><b>APBO254.</b></p> | <p><b>FUTURE MEETINGS</b><br/><br/>NOTED the date of the next meeting – Thursday 7 February 2013.</p>  |
| <p><b>APBO255.</b></p> | <p><b>EXCLUSION OF THE PUBLIC AND PRESS</b><br/><br/><b>RESOLVED</b> that the press and public be excluded from the meeting for the consideration of agenda items 13-20 as they contain exempt information as defined in Section 100a of the Local Government Act 1972; Paragraph 2 – Information which is likely to reveal the identity of an individual, Paragraph 3 – Information relating to the business or financial affairs of any particular person (including the Authority holding that information) and Paragraph 5 – Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.</p> <p><b>SUMMARY OF EXEMPT ITEMS</b></p> <p><b>APBO256 MINUTES</b><br/><br/>RESOLVED that the restricted minutes of the Alexandra Palace and Park Board held on 24 July 2012 be approved as a correct record.</p> <p><b>APBO257 CONTRACT APPROVALS</b><br/><br/>The recommendations were agreed.</p> <p><b>APBO258 PROPERTY MATTERS – PARK LEASE POLICY AND SUMMARY</b><br/><br/>The recommendations were agreed.</p> <p><b>APBO259 TRUST AND TRADING COMPANY THREE YEAR BUSINESS PLAN</b><br/><br/>The recommendations were agreed.</p> <p><b>APBO260 TRADING COMPANY MANAGEMENT ACCOUNTS</b><br/><br/>The recommendations were agreed.</p> <p><b>APBO261 STAFF MATTERS</b><br/><br/>The recommendations were agreed.</p> |

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|  | <p><b>APBO262    OUTSTANDING LEGAL MATTERS</b></p> <p>The recommendations were agreed.</p> <p><b>APBO263    ANY OTHER EXEMPT BUSINESS THE CHAIR CONSIDERS TO BE URGENT</b></p> <p>There was no such business.</p> |
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COUNCILLOR MATT COOKE

Chair

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